



Canford Magna Complex – Venue Hire Terms & Conditions

Canford Magna, Wimborne, Dorset, BH21 3AP

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1. Booking Confirmation

All bookings are subject to availability and approval by Canford Magna Complex.

A booking is only confirmed once accepted by management and payment has been received.

The Club reserves the right to refuse any booking at its discretion.

2. Deposits & Payments

All deposits and payments are non-refundable unless agreed at management discretion.

Payment is required at the time of booking to secure the date.

Any remaining balance must be paid no later than 14 days prior to the event.

Failure to pay may result in cancellation without refund.

3. Cancellation Policy

30+ days: deposit retained.

14–30 days: 50% payable.

Less than 14 days: 100% payable.

All cancellations must be in writing.

4. Damage Deposit

A refundable damage deposit may be required, set at management discretion.

This may be used to cover damage, cleaning, or breaches of terms.

5. Member & Non-Member Bookings

Member rates require a valid membership card.

Misuse may result in amended pricing or cancellation.

6. No Re-Hire / Ticketed Events

Bookings are for private hire unless agreed in writing.

Ticket sales, subletting, or commercial use require approval.

The Club may apply revised fees or take a percentage of revenue.

Unauthorised activity may result in cancellation without refund.

7. Accurate Booking Information

All event details must be accurate and truthful.

Misleading information may result in cancellation without refund.

8. Hirer Responsibility

The hirer is responsible for all guests and conduct.

They are liable for any damage or additional costs.

9. Behaviour & Conduct

The Club may refuse service or end events for inappropriate behaviour.

No refunds will be given in such cases.

10. Alcohol & Licensing

No alcohol may be brought onto the premises.

All licensing laws must be adhered to.

11. Illegal Activity

Illegal drugs, weapons, or unlawful activity are strictly prohibited.

Breaches may result in termination and police involvement.

12. Food & Drink

No external food or drink permitted unless agreed in writing.

All catering must be provided by the Club.

13. Damage to Property

The hirer is responsible for all damage to the venue or equipment.

Costs for repair or replacement will be charged.

14. Capacity & Safety

Maximum capacity limits must be adhered to.

Safety equipment and exits must not be obstructed.

15. Children

Children must be supervised at all times.

The Club accepts no responsibility for unsupervised children.

16. Decorations

No damaging materials permitted.

No confetti, glitter, or naked flames unless agreed.

17. Entertainment & Suppliers

All suppliers must be approved in advance.

Suppliers must comply with safety and insurance requirements.

18. Security

Security staff may be required at management discretion at the hirer's expense.

19. Set-Up & Access

Access is only permitted during agreed times.

All items must be removed by the end of hire.

20. Overrunning

Additional charges may apply if the event exceeds agreed times.

21. Noise

Guests must respect neighbours and keep noise reasonable.

22. Parking

Vehicles must be parked responsibly in designated areas.

23. Liability

All belongings are left at owner's risk.

The Club is not liable except in cases of proven negligence.

24. Licensing Hours

Music must stop at 11:00pm.

The bar will close at 11:00pm.

Bar extensions may be requested subject to approval and additional cost.

25. Compliance

All bookings must comply with laws, regulations, and club policies.

26. Future Bookings

The Club may refuse future bookings based on previous conduct or breaches.

27. Variation of Terms

Alternative terms may be agreed in writing for specific bookings.

28. Agreement

By booking, the hirer confirms agreement to these Terms & Conditions.